

NOTICE OF VACANCY

AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the positions will be given and taken at the HUMAN RESOURCES DEPARTMENT on:

MONDAY - FRIDAY

9:00 A.M. - 4:00 P.M.

After the closing date, the applications will be referred to the respective department.

JOB TITLE:	Water Treatment Plant Supervisor II
DEPARTMENT:	Utilities
SALARY:	\$34,283.00 Annually
BEGINNING DATE:	February 8, 2005
CLOSING DATE:	February 22, 2005

MINIMUM QUALIFICATIONS:

High School diploma, trade school, or equivalent level of education. 3-5 years in similar position or sufficient experience to perform principal duties and responsibilities, usually associated with completion of apprenticeship/internship. Considerable knowledge of concepts and practices of supervision. Proficiency in mechanical inspections and repairs. Mastery of Water Treatment Plant Operations. Good communication skills, both oral and written. Demonstrated ability to work independently. May supervise and/or train designated subordinate personnel.

MAJOR DUTIES:

Supervises, evaluates, and trains designated staff and serves as a resource to subordinate personnel. Establishes training programs for the operation of water treatment and safety. Approves work schedules and establishes policies and procedures. Reviews daily operating reports to monitor correct feed rates of chemicals. Monitors lab reports to ensure quality control and makes adjustments to achieve desired results. Corresponds with USEPA and GAEPD concerning reports, samples, regulations, etc.

**ROOM 601, MUNICIPAL BUILDING
AUGUSTA, GA 30911
(706) 821-2306**

We are an equal opportunity employer.